

AMAGANSETT FREE LIBRARY

Annual Board Meeting

Friday, March 20, 2026

Approved Draft Minutes

Present: Marc Donnenfeld (President), Calandra Sheen (Vice-President), Natalie Abatemarco (Treasurer), Barbara Hill (Secretary), Marie Zazzi, and Arielle Hessler (Director). Dan Mongan joined the meeting by telephone and had no voting privileges. The meeting took place in the Library's Community Room. Marc called the meeting to order at 9:05 am.

I. The Board unanimously approved the agenda for the meeting.

II. The Board unanimously approved the Library Board of Trustee election results:

WHEREAS, the Library Board of Trustees conducted its 2026 trustee election; and

WHEREAS, of the 110 ballots cast, the official vote totals are as follows:

Shari Thompson: 51 votes (first term)

Barbara Hill: 42 votes (second term)

Hank Muchnic: 29 votes

Jonathan Rose: 24 votes

Jill Donnenfeld: 19 votes

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby certifies and approves the results of the 2026 trustee election; and

BE IT FURTHER RESOLVED, that Shari Thompson and Barbara Hill, having received the two highest number of votes, are elected to serve as trustees for the 2026-2029 term.

III. The Board nominated the following Trustee Officers for the 2026-2027 term, to be voted on at the regular monthly meeting directly following the Annual Meeting.

President, Barbara Hill

Vice-President, Calandra Sheen

Treasurer, Natalie Abatemarco

Secretary, Shari Thompson

IV. Committee appointments were discussed and postponed until the regular monthly meeting directly following the Annual Meeting.

V. The Annual Financial Report was postponed until the audit is complete.

VI. Marc thanked the Board members who all worked very hard this year. Calandra thanked Marc on behalf of the Board for his steady leadership.

VII. Arielle presented the Director's Annual Report. The annual Report to the Community will be presented at the April meeting upon completion of the NYS 2025 Annual Report.

VIII. The Board unanimously approved the four Financial Resolutions:

A. The Treasurer is hereby authorized to establish a cash register change fund in the amount of \$300.00

B. The Treasurer is hereby authorized to deposit moneys in the depositories provided that the total amount deposited in any one of the following depositories shall not exceed \$15,000,000:

1. Dime Bank
2. M&T Bank
3. Apple Bank

C. The Library's Bookkeeper is hereby authorized to electronically prepay specific utilities, payroll, and retirement bills, including:

1. Mortgage
2. Gas (National Grid)
3. Electric (PSEG)
4. Credit Card (US Bank)
5. Payroll (Paychex)
6. Retirement Contributions (TIAA, NYSDC, & Roth IRA)
7. Any other electronic payments must first receive approval from the Library Board.

D. The Library's Bookkeeper is hereby authorized to maintain a minimum balance of \$50,000 in the operating fund checking account, including a biweekly automatic transfer to cover regularly anticipated payroll expenses.

IX. The Board of Trustees of Amagansett Free Library unanimously approves the East Hampton Star as the official newspaper to be utilized for public notice of meetings under the Open Meetings Law.

X. There were no remarks from the community.

XI. The Board unanimously voted to adjourn at 9:25 am.