

AMAGANSETT FREE LIBRARY
REGULAR MONTHLY MEETING
UNAPPROVED AGENDA

Meeting Date: Friday, April 17, 2026 at Amagansett Free Library

Meeting Time: 9:00 am

- I. Approval of Agenda
- II. Approval of Minutes:
 - A. From March 20, 2026 Annual Meeting
 - B. From the March 20, 2026 Regular Meeting
 - C. From the March 5, 2026 Special Meeting
- III. Financial Report
- IV. President's Report
- V. Director's Report
- VI. Trustee Reports
- VII. Committee Reports:
 - A. Governance Committee
 - B. Policy Committee
- VIII. Old Business
 - ~~A. Director's Annual Report (from March Annual Meeting)~~
 - B. Building Projects Progress Report
- IX. New Business
 - ~~A. Motion to approve the 2025 Annual New York State Report.~~
 - B. Motion to create a Part Time Business Manager position.
 - C. Motion to approve the Policy on Library Governance and Administration.
 - D. Motion to approve the tuition reimbursement of Daaimah Lyon.
- X. Approval of Regular Bills
- XI. Approval of the Personnel Report
- XII. Correspondence
- XIII. Period for Public Expression
- XIV. Executive Session
- XV. Adjournment

Next Meeting Date: Friday, May 15, 2026 at 9:00 am

AMAGANSETT FREE LIBRARY
Annual Board Meeting
Friday, March 20, 2026
Unapproved Draft Minutes

Present: Marc Donnenfeld (President), Calandra Sheen (Vice-President), Natalie Abatemarco (Treasurer), Barbara Hill (Secretary), Marie Zazzi, and Arielle Hessler (Director). Dan Mongan joined the meeting by telephone and had no voting privileges. The meeting took place in the Library's Community Room. Marc called the meeting to order at 9:05 am.

I. The Board unanimously approved the agenda for the meeting.

II. The Board unanimously approved the Library Board of Trustee election results:

WHEREAS, the Library Board of Trustees conducted its 2026 trustee election; and

WHEREAS, of the 110 ballots cast, the official vote totals are as follows:

Shari Thompson: 51 votes (first term)

Barbara Hill: 42 votes (second term)

Hank Muchnic: 29 votes

Jonathan Rose: 24 votes

Jill Donnenfeld: 19 votes

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby certifies and approves the results of the 2026 trustee election; and

BE IT FURTHER RESOLVED, that Shari Thompson and Barbara Hill, having received the two highest number of votes, are elected to serve as trustees for the 2026-2029 term.

III. The Board ~~elected~~ nominated the following Trustee Officers for the 2026-2027 term, to be voted on at the regular monthly meeting directly following the Annual Meeting.

President, Barbara Hill

Vice-President, Calandra Sheen

Treasurer, Natalie Abatemarco

Secretary, Shari Thompson

IV. Committee appointments were discussed and postponed until the regular monthly meeting directly following the Annual Meeting.

V. The Annual Financial Report was postponed until the audit is complete.

VI. Marc thanked the Board members who all worked very hard this year. Calandra thanked Marc on behalf of the Board for his steady leadership.

VII. Arielle presented the Director's Annual Report. The annual Report to the Community will be presented at the April meeting upon completion of the NYS 2025 Annual Report.

VIII. The Board unanimously approved the four Financial Resolutions:

- A. The Treasurer is hereby authorized to establish a cash register change fund in the amount of \$300.00
- B. The Treasurer is hereby authorized to deposit moneys in the depositories provided that the total amount deposited in any one of the following depositories shall not exceed \$15,000,000:
 - 1. Dime Bank
 - 2. M&T Bank
 - 3. Apple Bank
- C. The Library's Bookkeeper is hereby authorized to electronically prepay specific utilities, payroll, and retirement bills, including:
 - 1. Mortgage
 - 2. Gas (National Grid)
 - 3. Electric (PSEG)
 - 4. Credit Card (US Bank)
 - 5. Payroll (Paychex)
 - 6. Retirement Contributions (TIAA, NYSDC, & Roth IRA)
 - 7. Any other electronic payments must first receive approval from the Library Board.
- D. The Library's Bookkeeper is hereby authorized to maintain a minimum balance of \$50,000 in the operating fund checking account, including a biweekly automatic transfer to cover regularly anticipated payroll expenses.
- IX. The Board of Trustees of Amagansett Free Library unanimously approves the East Hampton Star as the official newspaper to be utilized for public notice of meetings under the Open Meetings Law.
- X. There were no remarks from the community.
- XI. The Board unanimously voted to adjourn at 9:25 am.

AMAGANSETT FREE LIBRARY

Regular Board Meeting

Friday, March 20, 2026

Unapproved Minutes

Present: Barbara Hill (President), Calandra Sheen (Vice-President), Natalie Abatemarco (Treasurer), Shari Thompson (Secretary), Dan Mongan, Marie Zazzi, and Arielle Hessler (Director). Dan Mongan joined the meeting by telephone and had no voting privileges. The meeting took place in the Library's Community Room. Barbara called the meeting to order at 9:31 am, following the conclusion of the 2026 Annual Meeting.

- I. The Board unanimously approved the agenda for the meeting.
- II. The Board, by secret vote, unanimously elected the 2026 -2027 officers of the Board of Trustees:
 1. President: Barbara Hill
 2. Vice President: Calandra Sheen
 3. Treasurer: Natalie Abatemarco
 4. Secretary: Shari Thompson
- III. The Board unanimously approved the minutes of the February 20, 2026 Regular Board Meeting.
- IV. The Financial Report was delayed until the audit is available.
- V. In the President's Report Barbara identified that she hopes to form a Governance Committee to review and recommend a restatement of the By-Laws and to review and recommend trustee election procedures.
- VI. Arielle gave the highlights of the Director's Report.
- VII. There was no Secretary's Report.
- VIII. There were no Trustee Reports.
- IX. The following Committee assignments were made:
 1. Building & Grounds: Trustees: David, Calandra, and Shari, with non-trustee community advisor Marc Donnenfeld
 2. Finance Committee: Natalie (Chair), Barbara, and Marie
 3. Policy Committee: Natalie, Marie, and Barbara
 4. Fundraising Committee: Dan, Marie, and Natalie
 5. Governance Committee: Barbara, Calandra, and Shari
- X. Old Business
 - A. The Board unanimously approved the revision to the Amagansett Free Library Trustee By-Laws pursuant to Education Law §260-a and General Construction Law §41 which had been presented at the February Board Meeting.
- XI. New Business

- A. The Board unanimously approved the narrative description of the 2027 Library Budget, as amended.
- B. The Board unanimously approved to invest the \$26,311.14 plus accrued interest of the Froeschl Endowment Fund at the highest return available for a term of 12 months or less in a Certificate of Deposit or Treasury Bill with M&T Bank, Dime Bank or Apple Bank, upon the maturity of the current Certificate of Deposit.
- C. The Board unanimously approved employee Daaimah Lyon's Tuition Assistance Application for her MLIS program.
- D. Arielle discussed 2026 opportunities for Trustee Professional Development, of which 2 hours are required annually for each Trustee.

XII. The Board unanimously approved the payment of regular bills.

XIII. There were no changes to the Personnel Report.

XIV. There was no correspondence.

XV. There was no public expression of comments.

XVI. The Board unanimously voted to adjourn at 10:46 am.

Respectfully submitted,

Barbara Hill

Next Meeting Friday April 17, 2026 at 9:00 am.

AMAGANSETT FREE LIBRARY
Special Board Meeting
Thursday, March 5, 2026
Unapproved Draft Minutes

Present: Marc Donnenfeld (President), Calandra Sheen (Vice-President), Barbara Hill (Secretary), Dan Mongan, and Marie Zazzi. David Nugent joined the meeting at 6:37 pm by telephone and had no voting privileges. The meeting took place in the Library's Community Room. Marc called the meeting to order at 6:02 pm.

- I. The Board unanimously approved the agenda for the meeting.
- II. The Board unanimously voted in favor of the Resolution: Resolved, the the Board of Trustees hereby agrees to enter into Executive Session to discuss the employment history of a particular person.
- III. The Board entered into Executive Session at 6:10.
- IV. The Board exited Executive Session at 8:01 pm.
- V. The Board unanimously voted to adjourn at 8:02 pm.



Part Time Business Manager

Amagansett Free Library seeks a part-time Business Manager for our historic library in the beautiful East End hamlet of Amagansett. Under the supervision of the Library Director, the Business Manager is responsible for the administration, control, and maintenance of all financial obligations including: payroll, accounts payable, investment management, cash flow, financial and administrative record-keeping, and time management tracking for all employees, as well as administration and maintenance of employee benefits programs.

RESPONSIBILITIES

Bookkeeping & Finance:

- Provide all bookkeeping duties for the Library, including processing expenditures, deposits, account balances, and reconciliations.
- Maintain records of all financial transactions in Quickbooks, files, and subsidiary journals.
- Process donations and gifts, including preparation and mailing of acknowledgements.
- Assist the Director in annual budget preparation through financial reports and analysis.
- Assist with the annual external audit and preparation of 1099s.
- Oversee the maintenance, employee training, and regular balancing of the cash register.
- Manage recurring investments and endowments according to Library policies and procedures.

Record Keeping & Reports:

- Maintain Record Retention Schedule for all library records.
- Assist the Director with financial and statistical reports for monthly Board of Trustees meetings and annual reports.
- Maintain organized financial, personnel, and other library records in conjunction with the Director and staff.

Employee Relations:

- Assist the Director in onboarding and offboarding employees, as well as maintaining a schedule and records of mandatory annual training(s) for library staff and trustees.
- Process payroll, payroll deductions and supplemental payrolls with Paychex Flex.
- Maintain the health insurance (NYSHIP), retirement program (TIAA and NYSDC), and other employee benefits programs, and resolve employee problems in these areas.
- Provide information to employees concerning benefits and compensation, such as Paid Family Leave, Disability Leave, EAP, etc.
- Initiate and prepare periodic memos to employees and administrators regarding benefit program changes.

OTHER FUNCTIONS:

- Assist the Director with special projects relating to financial and personnel matters.



- Assist at the circulation desk as needed.
- Other related duties as assigned.

QUALIFICATIONS

- Must have a high school diploma or equivalent
- Experience in accounting or bookkeeping is required.
- Ability to prioritize, and create and maintain organized, accurate, and detailed records.
- Proficiency with Quickbooks and Paychex Flex, or similar software.
- A willingness to learn new skills and take on challenging projects.

- Familiarity with non-profit accounting principles and procedures is preferred.
- Previous public library experience is preferred.

HOURS AND BENEFITS

This position works an average of 14 hours per week. Salary range is \$28.00 - \$36.00 per hour, commensurate with experience.

To apply: Please email a cover letter and resume to director@amagansettlibrary.org with “Business Manager Application” in the subject field. Applications will be accepted until the position is filled.

The Amagansett Free Library does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all members of our staff and the public.

Amagansett Free Library Draft Policy on Library Governance and Administration

The Board of Trustees (Board) governs the Library by establishing policy, financial oversight, and strategic direction. The Library Director (Director) administers the Library by managing day-to-day operations and implementing the Library's policies and vision.

I. Director Responsibilities

The Director is the Chief Executive Officer (CEO) of the Amagansett Free Library and is responsible for the administration and management of Library operations in accordance with New York State Education Law, the Regulations of the Commissioner of Education, Library bylaws and policies, and as described in the Handbook for Library Trustees of New York State (2023 ed.).

The Director's responsibilities include:

- Ensuring the Library environment is welcoming and professional, and its facility, materials, collections, programs, and services are responsive to the needs of the Amagansett community.
- Attending all Board and committee meetings, and keeping the Board informed of operational, fiscal, staffing, facility, and advocacy matters.
- Establishing priorities, and keeping the Board apprised of the Library's status through Director reports at regular Board meetings.
- Recommending policies to the Board, and implementing Board-approved policies.
- Negotiating contracts with vendors for necessary services and serving as primary liaison for contracts and vendor relationships with Board knowledge and authorization.
- Overseeing the care and maintenance of Library facilities, equipment, and property.
- Developing and managing the Library budget in consultation with the Board.
- Performing budgeting, financial, and purchasing functions for the Library, and responsibility for the care, custody and control of Library funds, including investments, in accordance with Board directives and New York State statutes.
- Supervising the selection, training, management, meetings, and evaluation of all library staff.
- Assuring staff are properly trained, and promoting individual employee growth and professional development.
- Ensuring qualified staff curate, evaluate, and manage robust collections, events, and service programs.
- Representing the Library within professional, community, business, civic, and governmental groups and organizations.
- Envisioning and interpreting community needs for future developments and growth.

- Other related duties as directed by the Board.

II. Board Governance and Communication

The Director reports to the Board as a whole. The Board communicates their instructions through majority votes at Board and committee meetings. The Board President (or a designee) is the primary point of contact for the Director between Board meetings.

The Director will notify the Board President between meetings of incidents that may involve legal liability, major financial impact, significant safety concerns, or substantial public attention.

III. Evaluation

The Board shall conduct, at minimum, an annual performance review of the Director based on a self evaluation from the Director and input from the Board.

Personnel Report April 2026

Employee Name	Status	Date	Position	Salary
Caitlin Martarello	Resigned	4/16/2026	Library Coordinator	\$41.50/hr

Amagansett Free Library Profit & Loss Budget vs. Actual

January through March 2026

	Jan - Mar 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
4110 · School District Taxes	1,522,095.00	1,522,095.00	100.0%
4130 · NY State Aid	0.00	2,000.00	0.0%
4140 · Pilot Funds	6,464.53	8,000.00	80.8%
4150 · Interest	386.61	20,000.00	1.9%
4160 · Fines	0.00	1,750.00	0.0%
4230 · Copier	95.95		
4170 · Designated Gifts	0.00	8,000.00	0.0%
4190 · Undesignated Gifts	1,435.00	5,000.00	28.7%
4200 · Lost Library Materials	71.88		
4210 · Fundraising Income	7,470.00	40,000.00	18.7%
Transfer From Savings	0.00	300,000.00	0.0%
4260 · Misc. Income	144.05		
Total Income	1,538,163.02	1,906,845.00	80.7%
Gross Profit	1,538,163.02	1,906,845.00	80.7%
Expense			
Payroll Expenses			
Salaries			
5000 · Certified Librarian Salaries	52,000.75		
5010 · Other Staff Salaries	99,634.67		
Salaries - Other	0.00	670,000.00	0.0%
Total Salaries	151,635.42	670,000.00	22.6%
Benefits			
5020 · FICA	11,017.47	51,255.00	21.5%
5030 · Medical insurance	46,822.54	156,220.00	30.0%
5040 · Disability insurance/PFL	3,213.61	2,575.00	124.8%
5050 · Unemployment Insurance	2,837.94	2,750.00	103.2%
5060 · Retirement	12,877.63	56,650.00	22.7%
5070 · Worker's Compensation	473.00	4,326.00	10.9%
Total Benefits	77,242.19	273,776.00	28.2%
Total Payroll Expenses	228,877.61	943,776.00	24.3%
Library Materials			
Materials - Adult			
6000 · Books - Adult	3,692.79	19,000.00	19.4%
6010 · Large Print Books	120.47	3,000.00	4.0%
6020 · Reference - Adult	0.00	500.00	0.0%
6030 · Replacement - Adult	80.63	100.00	80.6%
6060 · DVD - Adult	530.96	1,300.00	40.8%
6110 · Electronic Collections - Adult			
6070 · Kanopy	490.00	1,750.00	28.0%
6080 · Ebooks (Live-brary)	32,827.00	34,700.00	94.6%
Total 6110 · Electronic Collections - Adult	33,317.00	36,450.00	91.4%
6090 · Local History Adult Ref	50.45	2,500.00	2.0%
6100 · Newspapers	138.88	2,500.00	5.6%
6120 · Magazines - Periodicals	551.40	1,500.00	36.8%
6130 · Journals - Professional	0.00	500.00	0.0%
Total Materials - Adult	38,482.58	67,350.00	57.1%
Materials - Juvenile & Teen			
6140 · Teen Books	617.99	5,250.00	11.8%
6150 · Juv Books	2,683.49	6,200.00	43.3%
6160 · Juv Reference	0.00	500.00	0.0%
6170 · Juv Electronic Collection	947.50	2,000.00	47.4%
Juv Music	0.00	50.00	0.0%
6180 · Juv DVD	25.19	300.00	8.4%
Parent-Child Materials	0.00	500.00	0.0%

Amagansett Free Library Profit & Loss Budget vs. Actual

January through March 2026

	Jan - Mar 26	Budget	% of Budget
6190 · Toys (Realia)	0.00	500.00	0.0%
Total Materials - Juvenile & Teen	4,274.17	15,300.00	27.9%
Total Library Materials	42,756.75	82,650.00	51.7%
6185 · Library Materials - Other	2,296.57	5,500.00	41.8%
6200 · Capital Expenditures	0.00	350,000.00	0.0%
6210 · Technology	1,672.51	14,000.00	11.9%
6220 · Electronic Reference Collection	0.00	11,000.00	0.0%
Operations and Maintenance			
7000 · Maintenance of Building	8,126.50	30,000.00	27.1%
7010 · Electric	5,028.00	20,600.00	24.4%
7020 · Gas	1,785.00	5,500.00	32.5%
7030 · Water	141.87	650.00	21.8%
7040 · Insurance	0.00	21,590.00	0.0%
7050 · Cleaning	4,100.00	25,000.00	16.4%
7060 · Custodial Supplies	1,172.59	2,500.00	46.9%
7070 · Grounds Maintenance	14.99	5,000.00	0.3%
7080 · Security	142.65	500.00	28.5%
7090 · Sprinkler Maintenance	0.00	575.00	0.0%
7100 · Fire/Smoke Alarms/Extinguishers	0.00	3,200.00	0.0%
7110 · HVAC	0.00	11,000.00	0.0%
7120 · Elevator	1,843.00	1,960.00	94.0%
7130 · RPZ	0.00	275.00	0.0%
Total Operations and Maintenance	22,354.60	128,350.00	17.4%
8000 · Miscellaneous Expense			
8145 · Marketing	2,700.00	11,000.00	24.5%
8010 · PALS Port Charges	1,299.19	4,975.00	26.1%
8020 · SCLS Contract	11,680.00	11,735.00	99.5%
Professional Fees			
8030 · Accounting	928.74	13,000.00	7.1%
8040 · Legal	1,639.20	5,000.00	32.8%
8050 · Bookkeeper	3,000.00	14,000.00	21.4%
Total Professional Fees	5,567.94	32,000.00	17.4%
8060 · Payroll Processing	2,349.00	9,090.00	25.8%
Programs			
8070 · Programs - Oral History	0.00	1,500.00	0.0%
8080 · Programs - Adult	3,703.26	20,000.00	18.5%
8090 · Programs - Juvenile	2,338.93	8,500.00	27.5%
8100 · Programs - Summer	0.00	3,000.00	0.0%
8110 · Programs Parent - Child	0.00	300.00	0.0%
8112 · Programs - Teen	956.00	4,300.00	22.2%
Total Programs	6,998.19	37,600.00	18.6%
8120 · Postage and Freight	693.00	2,500.00	27.7%
8130 · Printing & Advertising	0.00	5,000.00	0.0%
8150 · Fund Raising Expense			
8160 · Credit Card Processing Fees	48.76		
8150 · Fund Raising Expense - Other	3,196.00	3,525.00	90.7%
Total 8150 · Fund Raising Expense	3,244.76	3,525.00	92.0%
8170 · Repair of Library Materials	0.00	500.00	0.0%
8180 · Membership	1,400.00	2,750.00	50.9%
Supplies			
9010 · Supplies - Computer	1,195.69	3,300.00	36.2%
9020 · Supplies - Library	704.99	7,900.00	8.9%
9030 · Supplies- Office	888.66	6,250.00	14.2%
Total Supplies	2,789.34	17,450.00	16.0%
9040 · Cable - Telecommunications	350.26	2,800.00	12.5%
9050 · Telephone - Telecommunications	1,109.76	2,200.00	50.4%

Amagansett Free Library Profit & Loss Budget vs. Actual

January through March 2026

	Jan - Mar 26	Budget	% of Budget
9055 · Travel	26.37	5,250.00	0.5%
9060 · Professional Development	4,525.30	7,350.00	61.6%
8000 · Miscellaneous Expense - Other	10.00		
Total 8000 · Miscellaneous Expense	44,743.11	155,725.00	28.7%
Debt Service - Mortgage Expense			
9080 · Principal on Mortgage	46,769.58		
9090 · Debt Service Interest on Mortga	7,189.98		
Debt Service - Mortgage Expense - Other	0.00	215,844.00	0.0%
Total Debt Service - Mortgage Expense	53,959.56	215,844.00	25.0%
Total Expense	396,660.71	1,906,845.00	20.8%
Net Ordinary Income	1,141,502.31	0.00	100.0%
Other Income/Expense			
Other Income			
Change In Market Value	16,522.44		
Total Other Income	16,522.44		
Net Other Income	16,522.44		
Net Income	1,158,024.75	0.00	100.0%

Amagansett Free Library Balance Sheet

As of March 31, 2026

	Mar 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Operating Fund	
1000 · Dime Friends of Library*2223	14,680.37
1010 · M&T Municipal Savings *9037	201,055.40
1020 · M&T CHECKING ACCOUNT *6746	48,803.44
OF Debt Service Accounts	
1040 · Debt Srvc Prem Sav 2256(Dime)	1,245.85
1050 · Debt Service Checking 6776 Dime	10,012.00
Total OF Debt Service Accounts	11,257.85
1070 · Cash Register Cash	300.00
1085 · PayPal - Main	2,328.49
1087 · PayPal - Friends	746.27
Total Operating Fund	279,171.82
1100 · LPL Financial (T-Bills)	2,935,840.55
1200 · Endowment Funds	
Apple Bank (7426)	26,549.67
Total 1200 · Endowment Funds	26,549.67
Total Checking/Savings	3,241,562.04
Accounts Receivable	
2006 · Other Receivables	17,217.36
Total Accounts Receivable	17,217.36
Other Current Assets	
2005 · LLSA Receivable	-7.00
2008 · Accrued Interest Receivable	44.04
1080 · BookHampton Gift Certificates	2,763.23
1090 · Undeposited Funds	878.40
2000 · Prepaid Insurance/Expense	14,688.48
Total Other Current Assets	18,367.15
Total Current Assets	3,277,146.55
TOTAL ASSETS	3,277,146.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2200 · Accounts Payable	3,060.02
2201 · Accounts Payable Auditor	4,413.70
Total Accounts Payable	7,473.72
Credit Cards	
2210 · US Bank *3101	-20.00
Total Credit Cards	-20.00
Other Current Liabilities	
3005 · Accrued Payroll	13,081.58
Net Pay Exchange	-2.49
Total Other Current Liabilities	13,079.09
Total Current Liabilities	20,532.81
Total Liabilities	20,532.81
Equity	

4:10 PM

04/15/26

Cash Basis

Amagansett Free Library Balance Sheet

As of March 31, 2026

	<u>Mar 31, 26</u>
4100 - Unrestricted Net Assets	2,070,460.39
Opening Bal Equity	28,128.60
Net Income	<u>1,158,024.75</u>
Total Equity	<u>3,256,613.74</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,277,146.55</u></u>

**Amagansett Free Library
Warrants
April 2026**

Type	Date	Num	Name	Account	Paid Amount
Check	03/20/2026	EFT	Paychex (PR Taxes)	1020 · M&T CHECKING ACCOUNT *6746	
				Payroll Liabilities	-6,415.41
				5050 · Unemployment Insurance	-391.09
TOTAL					-6,806.50
Check	03/20/2026	EFT	Paychex (Net Pay)	1020 · M&T CHECKING ACCOUNT *6746	
				5000 · Certified Librarian Salaries	-8,626.66
				5010 · Other Staff Salaries	-4,970.00
				5010 · Other Staff Salaries	-11,736.58
				5020 · FICA	-1,839.41
				Payroll Liabilities	6,415.41
				Employee Retirement Payable	2,484.62
				5030 · Medical insurance	1,397.98
TOTAL					-16,874.64
Check	03/20/2026	EFT	TIAA CREF	1020 · M&T CHECKING ACCOUNT *6746	
				Employee Retirement Payable	-1,142.31
TOTAL					-1,142.31
Check	03/20/2026	EFT	TIAA CREF	1020 · M&T CHECKING ACCOUNT *6746	
				5060 · Retirement	-2,143.01
TOTAL					-2,143.01
Check	03/20/2026	EFT	Nationwide	1020 · M&T CHECKING ACCOUNT *6746	
				Employee Retirement Payable	-1,342.31
TOTAL					-1,342.31
Check	03/20/2026	EFT	Paychex (Invoices)	1020 · M&T CHECKING ACCOUNT *6746	
				8060 · Payroll Processing	-221.25
TOTAL					-221.25

Amagansett Free Library
Warrants
 April 2026

Type	Date	Num	Name	Account	Paid Amount
Check	03/27/2026		Bridgehampton National Bank	1040 · Debt Srvc Prem Sav 2256(Dime)	
				9080 · Principal on Mortgage	-15,667.68
				9090 · Debt Service Interest on Mortga	-2,318.84
TOTAL					-17,986.52
Bill Pmt -Check	04/01/2026	8030	Ricky-Made Cleaners, Inc.	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/19/2026	11		7050 · Cleaning	-2,050.00
TOTAL					-2,050.00
Check	04/01/2026	EFT	Paychex (PR Taxes)	1020 · M&T CHECKING ACCOUNT *6746	
				Payroll Liabilities	-6,484.11
				5050 · Unemployment Insurance	-184.51
TOTAL					-6,668.62
Check	04/02/2026	EFT	TIAA CREF	1020 · M&T CHECKING ACCOUNT *6746	
				Employee Retirement Payable	-1,142.31
TOTAL					-1,142.31
Check	04/02/2026	EFT	TIAA CREF	1020 · M&T CHECKING ACCOUNT *6746	
				5060 · Retirement	-2,133.94
TOTAL					-2,133.94
Check	04/03/2026	EFT	Paychex (Net Pay)	1020 · M&T CHECKING ACCOUNT *6746	
				5000 · Certified Librarian Salaries	-8,626.66
				5010 · Other Staff Salaries	-4,970.01
				5010 · Other Staff Salaries	-11,935.64
				5020 · FICA	-1,854.71
				Payroll Liabilities	6,484.11
				Employee Retirement Payable	2,484.62
				5030 · Medical insurance	1,397.98
TOTAL					-17,020.31

Amagansett Free Library Warrants April 2026

Type	Date	Num	Name	Account	Paid Amount
Check	04/03/2026	EFT	Paychex (Invoices)	1020 · M&T CHECKING ACCOUNT *6746	
				8060 · Payroll Processing	-236.05
TOTAL					-236.05
Check	04/06/2026	EFT	Nationwide	1020 · M&T CHECKING ACCOUNT *6746	
				Employee Retirement Payable	-1,342.31
TOTAL					-1,342.31
Bill Pmt -Check	04/10/2026	EFT	US Bank	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/12/2026			2210 · US Bank *3101	-7,260.13
TOTAL					-7,260.13
Check	04/11/2026	EFT	PSEGLI	1020 · M&T CHECKING ACCOUNT *6746	
				7010 · Electric	-2,931.82
TOTAL					-2,931.82
Bill Pmt -Check	04/14/2026	22756	Advanced Imaging Systems	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/12/2026	INV100364		9010 · Supplies - Computer	-117.24
TOTAL					-117.24
Bill Pmt -Check	04/14/2026	22757	Amazon Capital Services	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/01/2026	1LCD-KWMK-6GKG		7060 · Custodial Supplies	-21.39
Bill	04/01/2026	1D3X-G3NQ-G3NV		9030 · Supplies- Office	-192.03
Bill	04/01/2026	1614-4JRL-L7PH		6185 · Library Materials - Other	-66.90
Bill	04/01/2026	1QMG-KFGY-7VFT		9030 · Supplies- Office	-174.23
Bill	04/01/2026	1373-YQ67-XXPF		6190 · Toys (Realia)	-32.99
Bill	04/01/2026	1X4R-WT7D-FLF4		9030 · Supplies- Office	-40.13
Bill	04/01/2026	1MXG-QF77-HGWW		9030 · Supplies- Office	-857.43
TOTAL					-1,385.10
Bill Pmt -Check	04/14/2026	22758	Brentwood Public Library	1020 · M&T CHECKING ACCOUNT *6746	

Amagansett Free Library Warrants April 2026

Type	Date	Num	Name	Account	Paid Amount
Bill	04/09/2026			6030 · Replacement - Adult	-17.98
TOTAL					-17.98
Bill Pmt -Check	04/14/2026	22759	Briscoe Protective	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/01/2026	8051843		7080 · Security	-132.09
TOTAL					-132.09
Bill Pmt -Check	04/14/2026	22760	Brodart Co. (Supplies 312580)	1020 · M&T CHECKING ACCOUNT *6746	
Bill	02/27/2026	B7172485		6000 · Books - Adult	-109.28
Bill	02/27/2026	B7172860		6000 · Books - Adult	-324.81
Bill	03/04/2026	B7176010		6000 · Books - Adult	-244.03
Bill	03/18/2026	B7185499		6000 · Books - Adult	-379.11
Bill	03/18/2026	B7185319		6000 · Books - Adult	-227.53
Bill	03/26/2026	B7191216		6150 · Juv Books	-307.13
Bill	03/30/2026	B7193665		6150 · Juv Books	-154.39
TOTAL					-1,746.28
Bill Pmt -Check	04/14/2026	22761	Edna Winston	1020 · M&T CHECKING ACCOUNT *6746	
Bill	10/01/2025			8080 · Programs - Adult	-300.00
TOTAL					-300.00
Bill Pmt -Check	04/14/2026	22762	Erika Illaisaca	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/01/2026	111		8145 · Marketing	-900.00
TOTAL					-900.00
Bill Pmt -Check	04/14/2026	22763	Kanopy LLC	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/31/2026	497902 - PPU		6070 · Kanopy	-134.00
TOTAL					-134.00
Bill Pmt -Check	04/14/2026	22764	Librarica LLC	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/11/2026	204411-111R		6210 · Technology	-238.80

Amagansett Free Library Warrants April 2026

Type	Date	Num	Name	Account	Paid Amount
TOTAL					-238.80
Bill Pmt -Check	04/14/2026	22765	Lindenhurst Public Library	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/09/2026			6030 · Replacement - Adult	-9.99
TOTAL					-9.99
Bill Pmt -Check	04/14/2026	22766	MBI Plus Electric Inc	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/09/2026	7758		7000 · Maintenance of Building	-465.00
TOTAL					-465.00
Bill Pmt -Check	04/14/2026	22767	Mickey's Carting Corp.	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/02/2026	1397546		7000 · Maintenance of Building	-144.00
TOTAL					-144.00
Bill Pmt -Check	04/14/2026	22768	Midwest Tape	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/09/2026	508539895		6060 · DVD - Adult	-23.09
Bill	03/09/2026	508539896		6060 · DVD - Adult	-25.19
Bill	03/16/2026	508584845		6060 · DVD - Adult	-17.24
Bill	03/16/2026	508584847		6060 · DVD - Adult	-21.69
Bill				6180 · Juv DVD	-23.79
Bill	03/23/2026	508613551		6060 · DVD - Adult	-13.49
Bill	03/30/2026	508649771		6060 · DVD - Adult	-25.49
Bill	04/03/2026	508643308		6060 · DVD - Adult	-9.79
TOTAL					-159.77
Bill Pmt -Check	04/14/2026	22769	Optimum	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/27/2026			9050 · Telephone - Telecommunications	-253.57
TOTAL					-253.57
Bill Pmt -Check	04/14/2026	22770	Ricky-Made Cleaners, Inc.	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/01/2026	1919		7050 · Cleaning	-2,050.00
				7050 · Cleaning	-350.00

Amagansett Free Library
Warrants
 April 2026

Type	Date	Num	Name	Account	Paid Amount
TOTAL					-2,400.00
Bill Pmt -Check	04/14/2026	22771	SCLS - PALS	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/01/2026	82396		8010 · PALS Port Charges	-1,299.19
TOTAL					-1,299.19
Bill Pmt -Check	04/14/2026	22772	Suffolk Cooperative Library System	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/13/2026	96538		6000 · Books - Adult	-123.45
Bill	03/17/2026	96577		6000 · Books - Adult	-165.00
Bill	03/18/2026	96611		8080 · Programs - Adult	-610.00
Bill	03/30/2026	96734		8080 · Programs - Adult	-117.59
TOTAL					-1,016.04
Bill Pmt -Check	04/14/2026	22773	Thomas Mager	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/20/2026	115		8060 · Payroll Processing	-105.00
Bill	04/01/2026	115		8060 · Payroll Processing	-105.00
TOTAL					-210.00
Bill Pmt -Check	04/14/2026	22774	Verizon	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/31/2026			9050 · Telephone - Telecommunications	-173.13
TOTAL					-173.13
Bill Pmt -Check	04/14/2026	22775	Volz & Vigliotta, PLLC	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/09/2026	10515		8040 · Legal	-1,144.00
Bill	04/08/2026	10604		8040 · Legal	-1,222.00
TOTAL					-2,366.00
Bill Pmt -Check	04/14/2026	22776	W.B. Mason Co., Inc.	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/16/2026	260689289		7060 · Custodial Supplies	-180.90
TOTAL					-180.90
Bill Pmt -Check	04/14/2026	22777	Bookkeeping 101 Inc	1020 · M&T CHECKING ACCOUNT *6746	

Amagansett Free Library
Warrants
 April 2026

Type	Date	Num	Name	Account	Paid Amount
Bill	04/14/2026			8050 · Bookkeeper	-1,000.00
TOTAL					-1,000.00
Bill Pmt -Check	04/14/2026	22778	Cutchogue New Suffolk Free Library	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/03/2026			8080 · Programs - Adult	-50.00
TOTAL					-50.00
Bill Pmt -Check	04/14/2026	22779	Donna Carucci-Krumm	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/02/2026			8080 · Programs - Adult	-400.00
TOTAL					-400.00
Bill Pmt -Check	04/14/2026	22780	Dual Language Resources LLC	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/02/2026			8090 · Programs - Juvenile	-100.00
TOTAL					-100.00
Bill Pmt -Check	04/14/2026	22781	Eco-Photo Explorers	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/02/2026			8080 · Programs - Adult	-295.00
TOTAL					-295.00
Bill Pmt -Check	04/14/2026	22782	Kathleen Cunningham	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/02/2026			8080 · Programs - Adult	-120.00
TOTAL					-120.00
Bill Pmt -Check	04/14/2026	22783	Lisa Farbar	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/02/2026			8080 · Programs - Adult	-400.00
TOTAL					-400.00
Bill Pmt -Check	04/14/2026	22784	Quogue Wildlife Refuge	1020 · M&T CHECKING ACCOUNT *6746	

Amagansett Free Library
Warrants
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Type	Date	Num	Name	Account	Paid Amount
Bill	04/02/2026	050226		8090 · Programs - Juvenile	-350.00
TOTAL					-350.00
Bill Pmt -Check	04/14/2026	22785	Regina Mauceri Melodies Inc	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/02/2026			8090 · Programs - Juvenile	-375.00
TOTAL					-375.00
Bill Pmt -Check	04/14/2026	22786	Tara Penske	1020 · M&T CHECKING ACCOUNT *6746	
Bill	04/02/2026			8080 · Programs - Adult	-355.00
TOTAL					-355.00
Bill Pmt -Check	04/14/2026	22787	Westhampton Free Library.	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/24/2026	03262026AM		8080 · Programs - Adult	-50.00
TOTAL					-50.00
Bill Pmt -Check	04/14/2026	22788	Westhampton Free Library.	1020 · M&T CHECKING ACCOUNT *6746	
Bill	03/24/2026	03182026AM		8080 · Programs - Adult	-50.00
TOTAL					-50.00