

# PLAN OF SERVICE

## MISSION

The Amagansett Free Library provides quality materials and services which serve the educational, informational, cultural and recreational needs of the entire community in an atmosphere that is welcoming and respectful.

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## PILLARS OF SERVICE

### Serve as a Cultural Hub for the Community

*We are a center for the community to meet, learn, and grow.*

- Provide a safe, engaging, up-to-date facility.
- Employ empowered and qualified staff with expertise to meet community needs.
- Provide a bookable meeting space to enhance community engagement and collaboration.
- Engage with local businesses and organizations through events and outreach.
- Provide a community bulletin board for locally relevant, non-profit organizational information.
- Invite local organizations to co-sponsor events and exhibits at the Library.

### Develop Rich and Diverse Collections and Services

*We continually evaluate collections to determine usefulness, timeliness, accuracy, and other thoughtful criteria according to professional standards.*

- Continuously evaluate collections, in all formats, to maintain relevance, condition, depth, and breadth of topics for all age groups.
- Annually evaluate online databases offered and add/delete as appropriate, considering whether or not remote access is available.
- Maintain innovative collections such as the Seed Catalog, museum passes, wireless hotspots, and more in our "More Than Books" collection.

### Provide Technology Access and Instruction

*We maintain affordable access to technology and one-on-one technology help.*

- Maintain public access computers and free, high-speed wireless internet access.
- Provide affordable printing, copying, scanning, and faxing services.
- Access to highly trained staff for everyday technology help.
- Maintain an informative website as a digital branch of the library.
- Keep library technology updated with the most popular software and hardware

### Empower and Strengthen Minds

*We provide a friendly, welcoming environment and experience for library users of all ages.*

- Communicate and coordinate with local schools on outreach, programs, and initiatives.
- Provide safe spaces for children, families, teens, and adults.
- Solicit feedback from teens and pursue teen-led programs and community service opportunities.
- Facilitate a range of educational, informational, cultural, and recreational programs for patrons of all age groups.

## LONG RANGE PLAN, 2026-2030

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### LIBRARY SPACE

- Upgrade the library's aging HVAC system and roof to keep the building safe and accessible.
- Pursue potential strategies to accommodate anticipated community needs such as an interior renovation, building expansion, or extended library hours.
- Redesign the Library's website for ease of use, and to meet the legal WCAG 2.1 Level AA standards by April 2027 to comply with the new Americans with Disabilities Act (ADA) guidelines.
- Pursue strategies to increase access to library resources in person and online.

### LIBRARY STAFF

- Empower staff to pursue professional development opportunities to enhance their expertise and service to the community.
- Hire a part-time Teen Librarian to expand library services to local teens.
- Hire a part-time Technology Librarian to increase technology assistance to community members.

### LIBRARY SERVICES

- Expand the "More Than Books" collection with a robust "Library of Things," or non-traditional circulating items, for community use.
- Engage the community with art exhibits and other collaborative events with local nonprofits.
- Expand library programs and outreach with local educational and non-profit organizations.