

AMAGANSETT FREE LIBRARY
Regular Monthly Board Meeting Friday, January 16, 2026
APPROVED MINUTES

Present: Marc Donnenfeld (President), Calandra Sheen (Vice-President), Natalie Abatemarco (Treasurer), Barbara Hill (Secretary), Dan Mongan, Marie Zazzi, David Nugent and Arielle Hessler (Director). The meeting took place in the Library's Community Room. Marc called the meeting to order at 9:09am.

- I. The Board unanimously approved the Agenda for the meeting.
- II. The Board unanimously approved the minutes of the December 12, 2025 Regular Meeting.
- III. Natalie identified that the finances of the Library are on track for this year, and discussed the bookkeeper's anticipated changes over the next two months so that the financial reports will be presented on a full month basis.
- IV. In his President's report, Marc wished everyone a good new year and commented on the Library's instagram account.
- V. Arielle presented the highlights of the Director's Report, noting the impending renewal of the Noble Elevator Contract. Arielle also updated the Board on the November 25, 2025 cesspool flooding and cleanup. Arielle has been conducting annual reviews with each staff member and believes we are in a good place with library staff and morale.
- VI. There was no Secretary's report.
- VII. Trustee reports: Dan reported that while he was at School Board for a different reason, the School Board asked if perhaps the younger students could come visit library and get library cards. (The young students do visit the library, but Arielle will consider ways to facilitate the library card application for them.) Further, Dan reported that the School Board suggested perhaps there was a way to do joint projects among the school, the Library and the Amagansett Historical Society. Finally, Dan identified that Saturday July 18, 2026 was set for an Amagansett Day Celebration. Arielle suggested that we do the Library Open House night on Friday July 17, 2026.
- VIII. Committee Reports:
 - A. Building and Grounds reported on their review of the heating and HVAC design proposals. (See New Business).
- IX. There was no Old Business to consider.
- X. New Business
 - A. During the HVAC discussion, the Board directed the Library Director to communicate with Lizardos and H2M to refine their proposals to address the roof

replacement and questions on additional services costs, and to obtain a quote from the current HVAC service provider for a cost to replace in-kind equipment. The Board anticipates approving a contract at the February meeting. Listed here are the proposals received by the Board, recorded in the minutes in accordance with the Library's Financial Policies:

- DiLandro Andrews Engineering for the design of a new HVAC system, assuming external architectural support, for the library in the proposed amount of \$34,850 base cost.
- H2M Architects + Engineers for the design of a new HVAC system for the library in the proposed amount of \$75,950 base cost for Option 1, or \$85,950 base cost for Option 2.
- Lizardos Engineering Associates for the design of a new HVAC system for the library in the proposed amount of \$78,925 base cost.
- BBS Architecture for the design of a new HVAC system for the library in the proposed amount of 7.5% of total construction cost.
- Trane Technologies for the design of a new HVAC system for the library in the proposed amount of \$90,000 financial obligation.

B. Motion to approve the 2026 Noble Elevator Contract in the amount of \$1843 was unanimously approved.

C. The Board discussed the budgeting process and the 2027 Tax Levy.

D. The Board discussed the Amagansett Main Street Lighting Project and the desire for more information and input into the process. Dan moved to sign a letter to the Town Board, but without a second to that motion, the motion died.

XI. The Board unanimously voted to approve the payment of Regular Bills.

XII. The Board unanimously approved the personnel report.

XIII. There was no correspondence to discuss.

XIV. No one from the public attended.

XV. There was no Executive Session.

XVI. The meeting was adjourned at 10:37am.

Next Meeting Date: Friday, February 19, 2026, at 9:00am.