

AMAGANSETT FREE LIBRARY
Regular Monthly Board Meeting
Friday, September 26, 2025
APPROVED MINUTES

Present: Marc Donnenfeld (President), Calandra Sheen (Vice-President), Natalie Abatemarco (Treasurer), Barbara Hill (Secretary), Dan Mongan, Marie Zazzi and Arielle Hessler (Director). The meeting took place in the Library's Community Room. Marc called the meeting to order at 9:03 am.

- I. The Board unanimously approved the Agenda for the meeting.
- II. The Board unanimously approved the minutes of the August 22, 2025 meeting.
- III. Natalie identified that the finances of the Library are on track for this year. The Certificate of Deposit of the Froeschl endowment was rolled over into a 6-month CD at Apple Bank, because they had a better rate.
- IV. In his President's report, Marc commented on the excellent recent local history program. Calandra agreed and suggested perhaps similar programs could be recorded.
- V. Arielle presented the highlights of the Director's Report, commenting on the success of the summer reading program. The Summer Reading Wrap party held on August 23rd was a great, well attended, and a wonderful event. The legislative breakfast, held at Amagansett Free Library on August 25, 2025, was an excellent discussion with our state legislator, Tommy John Schiavoni.
- VI. There was no Secretary's report.
- VII. Trustee Reports: Calandra suggested that we have a Trustee/staff gathering before a Board meeting to get to know the new staff. Dan suggested the possibility of a joint exhibit with the Amagansett Historical Society.
- VIII. Committee Reports: The October meeting will include a discussion of the Long Range Plan.
- IX. Old Business:
 - A. The Board unanimously voted to accept the 2024 Financial Report as presented by our auditors at the August 22, 2025 Board meeting.
 - B. Marc moved (and Calandra seconded) a motion to approve the purchase of Treasury Bills in an amount not to exceed \$520,245.14 for a period of 6-months. The vote was passed 5-0, with Dan abstaining.
 - C. The Board unanimously voted to form an ad-hoc Fundraising Committee. Natalie, Marie, and Dan volunteered to serve on the Fundraising Committee and Marc appointed the three of them. Amongst themselves, the new committee agreed that Dan would serve as the Chair of the Fundraising Committee.
- X. New Business
 - A. Trane Project Development proposal exceeded the amounts anticipated. The Board directed Arielle to obtain quotes to explore other options for replacing the HVAC system.

B. The Board discussed the 2026 Board meeting schedule; whether we should adjust the start time, the day of the week, and the week of the month. The Board decided to consider these ideas and revisit this issue at the October Board Meeting.

C. The Board considered the draft annual appeal letter. Any comments should be forwarded to Arielle before the next Board Meeting, so that the Board can see the final draft at the October Board Meeting, allowing it to be distributed by mid-November. The Fundraising Committee will consider whether there should be a summer appeal next year.

D. The Board unanimously voted to approve the 2025 Roof Construction Grant application.

XI. The Board unanimously voted to approve the payment of Regular Bills.

XII. The Board unanimously voted to approve the Personnel Report.

XIII. There was no correspondence to discuss. Arielle pointed out that the Amagansett Free Library was mentioned in the recent local news story about the Metallica performance on Labor Day Weekend - but identified that the library's major concern was that parking was limited for its patrons, not the use of bathrooms which was mentioned in the article.

XIV. No one from the public attended.

XV. There was no Executive Session.

The meeting was adjourned at 10:45 am.

Next Meeting Date: Friday, October 24, 2025, at 9:00am.