

AMAGANSETT FREE LIBRARY  
REGULAR MONTHLY MEETING  
Approved Minutes, April 25, 2025

Present: Marc Donnenfeld (President), Calandra Sheen (Vice President), Natalie Abatemarco (Treasurer), Barbara Hill ((Secretary), Dan Mongan, David Nugent and Arielle Hessler (Director). The meeting took place in the Library's Community Room. Marc Donnenfeld called the meeting to order at 9:35am.

- I. Unanimous approval of Agenda, as amended.
- II. Unanimous approval of minutes from Regular Monthly Meeting March 28, 2025 as amended and unanimous approval of March 28, 2025 Annual Meeting.
- III. Financial Report - Natalie reported that we are on track with our expenses. We have a new bookkeeper and the transition seems to be going smoothly. We have most of our reserves invested in T-Bills and enough liquid cash available for our upcoming needs.
- IV. President's Report - Marc identified that, in the responses to the survey comments, patrons repeatedly noted satisfaction with the Library and the Library staff. Marc asked Arielle to be sure that this was emphasized to the staff, with our appreciation.
- V. Director's Report - Arielle explained the rationale of adding an automatic shutoff to the patron computers 15 minutes before closing to improve the efficiency at the end of the day. We will have signage and pop-up warnings on each computer. Arielle reported on (1) the new staff-led Wellness Committee, (2) the process for the Library Coordinator post, (3) staff training, (4) June 7 Pride Parade and (5) plans for the summer newsletters.
- VI. Secretary's Report - none
- VII. Trustee Reports - none
- VIII. Committee Reports (to be discussed under new business below)
- IX. Old Business
  - A. As President, Marc made the following Committee Appointments:
    1. Calandra (chair), David and Marc were appointed to the Building & Grounds Committee;
    2. Natalie (chair), Barbara and Marc were appointed to the Finance Committee; Barbara (chair) and Natalie were appointed to the Policy Committee;
    3. Dan, Natalie and Marie were appointed to the Long Range Plan Committee, with the Chair to be determined at their first meeting.

4. In addition, Marc requested that Natalie and Arielle meet to determine the parameters for a new ad hoc (and potentially new permanent) Fundraising Committee. They will report at the May Board meeting.

X. New Business

A. Unanimous approval of the Library's Plan of Service.

B. There was a robust discussion of the Library's New Long Range Plan, including a discussion of the repercussions of potential cuts to the US Institute of Museum and Library Services.

XI. Unanimous approval of Regular Bills for April.

XII. Unanimous approval of the Personnel Report.

XIII. There was no Correspondence.

XIV. No one from the public attended for Public Expression.

XV. There was no Executive Session.

XVI. The meeting was adjourned at 11:03am.

Next Meeting Date: Friday, May 30, 2025, at 9:00 am