

AMAGANSETT FREE LIBRARY  
ANNUAL MEETING 2025  
UNAPPROVED AGENDA

Meeting Date: Friday, March 28, 2025, at 9:00 AM at Amagansett Free Library

- I. Approval of Agenda
- II. Motion to approve the Library Board of Trustees 2025 election results:
- III. Nominations for Trustee Officers
- IV. Board Committees Appointments postponed to April regular meeting
  - A. Building & Grounds
  - B. Finance
  - C. Policy
  - D. Long Range Plan
- V. Annual Financial Report postponed until May/June
- VI. President's Report
- VII. Director's Annual Report
- VIII. Motion to approve Financial Resolutions A - D.
  - A. Treasurer is hereby authorized to establish a cash register change fund in the total amount of \$300.00.
  - B. The Treasurer is hereby authorized to deposit moneys in the depositories provided that the total amount deposited in any one of the following depositories listed shall not exceed \$15,000,000.00:
    1. Dime Bank
    2. M&T Bank
  - C. The Library's Bookkeeper is hereby authorized to electronically prepay specific utilities, payroll, and retirement bills including:
    1. Mortgage
    2. Gas (National Grid)
    3. Electric (PSEG)
    4. Credit Card (US Bank)
    5. Payroll (Paychex)

6. Retirement Contributions (TIAA, NYSDC, & Roth IRA)
7. Any other electronic payments must first receive approval from the Library Board.

- D. The Library's Bookkeeper is hereby authorized to maintain a minimum balance of \$50,000 in the operating fund checking account, including a biweekly automatic transfer to cover regularly anticipated payroll expenses.
- IX. The Board of Trustees of Amagansett Free Library approves the East Hampton Star as the official newspaper to be utilized for public notice of meetings under the Open Meetings Law.
- X. Community Remarks
- XI. Adjournment