



## **Amagansett Free Library - WiFi Hotspot Borrowing Agreement**

Amagansett Free Library is pleased to lend library-owned WiFi hotspots (the “Hotspots”) to adult library patrons (over the age of 18) with an Amagansett Free Library card in good standing. Eligible patrons interested in using this service must first read and sign the following Agreement Form before borrowing a Hotspot.

I, \_\_\_\_\_, (“Borrower”) take full responsibility for the Hotspot that I am borrowing. I understand that I must return it before the end of the 14 day circulation period, and that if I lose or damage the device, or any of its accessories, I will be liable for the appropriate replacement cost according to the following schedule:

WiFi Hotspot: **\$70.00**

Hotspot Charger: **\$15.00**

Hotspot Case: **\$15.00**

### **Terms and Conditions**

**Loan Period:** All Hotspots may be checked out for a period of 14 days. If a device is not returned within 15 days of its due date, the Borrower agrees to pay the replacement cost for the device.

**Returning Electronic Devices:** The Hotspot must be returned to the Circulation Desk. The Borrower must return equipment directly to a staff member and is to wait at the desk until the equipment has been checked in and confirmed to be in satisfactory condition. Devices may not be returned in the outside drop box or anywhere else on the library and grounds. The device should be returned fully charged.

Hotspots returned with missing accessories will not be checked in and removed from patrons' accounts until all accessories are accounted for. No exceptions will be made.

**Care of the Hotspot:** The Borrower will comply with the following instructions with respect to the care of the Hotspot:

- The device should be kept charged when not in use.
- The device should be kept clean and dry.
- Children should not be allowed to play with the device.
- The device should be kept in its case when not in use.
- The device is for the use of the Borrower and should not be loaned to another person.
- The device should not be exposed to moisture or extreme temperatures.

*Turn over - page 2, must be filled out*

**Waiver**

The Borrower agrees to take full responsibility for the Hotspot when it is in their possession. In the event of loss or damage to the Hotspot the Borrower agrees to reimburse Amagansett Free Library in the appropriate amount set forth above.

I have read and understood the terms and conditions set forth in this Agreement and agree to borrow a Hotspot from Amagansett Free Library.

Borrower Name \_\_\_\_\_

Item Barcode \_\_\_\_\_

Hot Spot # \_\_\_\_\_

Patron Barcode \_\_\_\_\_

Patron Email \_\_\_\_\_

Phone: \_\_\_\_\_

Date Borrowed \_\_\_\_\_

Date Due \_\_\_\_\_

**Borrower Signature** \_\_\_\_\_ **Staff Initials** \_\_\_\_\_

The Amagansett Free Library reserves the right to suspend or terminate hotspot borrowing privileges should we deem a patron has not met the conditions set forth in this agreement form.

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*For office use only*

Date Returned \_\_\_\_\_

Staff Initials \_\_\_\_\_