

AMAGANSETT FREE LIBRARY
REGULAR MONTHLY MEETING
Unapproved Minutes of December 16, 2022

Present: Marc Donnenfeld (President), Calandra Sheen (Vice President), Dan Mongan (Treasurer), Shari Thompson (Secretary), Sadie Stephenson, Lynne Weinlandt, Arielle Hessler (Director). The meeting took place in the library's Community Room and was called to order by President Marc Donnenfeld at 9:05 am.

I. Approval of Agenda. Dan Mongan moved; approved by unanimous consent.

II. Approval of Minutes from November 18, 2022 Regular Meeting. Dan Mongan moved; approved by unanimous consent.

III. Financial Report. Treasurer Dan Mangan noted that we are more than 95% through this calendar year, that we are on track especially with personnel, and that we will end the year with a modest surplus.

IV. President's Report. President Marc Donnenfeld wished the library staff and trustees a happy holiday season and thanked them for all that they've done, this year, for the library.

V. Director's Report. Director Arielle Hessler reported that our library had a Toy Drive this season, through December 7th, featured in the *East Hampton Star*; there was a collection box in our foyer. All donations---new toys, games, puzzles, and art supplies---were given to Hamptons Community Outreach for distribution. Arielle reported also that our Annual Appeal went out to some 800 addresses outside of Amagansett as well as to all of the Amagansett post-office boxes and that, to date, it has brought in \$10,050 from 59 donors.

We have, for the holiday season, a new wreath for the front door, and electric candles in the windows of the original library building. The lightbulb in our front lantern is out, and a new bulb has been ordered but might take a week or two to arrive.

Arielle noted that *Library Journal* has again awarded our library a four-star rating out of a possible five. Statistics and budget determine the designation.

VI. Secretary's Report. Secretary Shari Thompson had nothing special to report.

VII. Trustee Reports. None.

VIII. Committee Reports. It was agreed that that Committee on Committees' proposed "best practices" will be sent out again to the trustees, to be sure that all of us have a copy, and will be reviewed at our January board meeting.

IX. Old Business

A. Policy for the Use of Videoconferencing at Public Meetings. Because a public hearing, as required, preceding this meeting was unable to be scheduled, it was agreed that a public hearing, and subsequent vote by the board, will be postponed until our January meeting,

B. Annual Appeal. See item V, Director's Report, above.

X. New Business

A. Motion to approve the auditing services of Baldessari & Coster LLP for 2022. Dan Mongan moved, Calandra Sheen seconded; approved by unanimous consent.

B. Bylaws review. Article II, Section 1, and Article III, Section 6, addressing library trustees' voting ability and the definition of required "attendance" at board meetings, were discussed, and it was agreed that the library's lawyers will provide phrasing. Both articles will be reviewed at our January board meeting and will be voted on at our February board meeting.

XI. Approval of Regular Bills. Calandra Sheen moved; approved by unanimous consent.

XII. Approval of the Personnel Report. Calandra Sheen moved; approved by unanimous consent.

XIII. Correspondence. The board received gracious notes from library staff members Francine Lane and Corinne Page, in appreciation of the holiday bonuses that were given to the staff.

XIV. Period for Public Expression. No one from the public was present.

XV. Executive Session. From 9:50 until 10:25, there was an Executive Session in which Director Arielle Hessler was included and in which a personnel matter was discussed.

XVI. Adjournment. The meeting was adjourned at 10:30 am.

Next Meeting Date: Friday, January 27, at 9:00 am