

AMAGANSETT FREE LIBRARY
REGULAR MONTHLY MEETING
Approved Minutes of September 30, 2022

Present: Marc Donnenfeld (President), Calandra Sheen (Vice President), Shari Thompson (Secretary), Sadie Stephenson, Lynne Weinlandt, Arielle Hessler (Director). The meeting took place in the Community Room in the library and was called to order by President Marc Donnenfeld at 9:08 am.

I. Approval of Agenda. Approved without objection.

II. Approval of Minutes from August 26, 2022 Regular Meeting. Approved without objection.

III. Executive Session. There was no need for an Executive Session.

IV. Financial Report. Director Arielle Hessler noted that while more has been spent on technology, this year to date, than was budgeted for, we will underspend in most other areas.

V. President's Report. President Marc Donnenfeld noted that he has made a "listening tour of the trustees" in which he checked in (teleconferenced) with each of us, and will give a report at our next meeting, when we are all present.

VI. Director's Report. Arielle Hessler reviewed the Director's Report, calling particular attention to recent changes in New York State's firearm laws that "impact the ability to carry firearms in sensitive places," including libraries, and noted that our Patron Behavior Policy prohibits the possession and use of dangerous weapons on library property. Arielle reported that our library has applied to the Long Island Library Resources Council for a grant that would help us to create a mobile learning center for our Children's and Teens departments and would involve the purchase of ten new laptops. The maximum grant we can receive is for \$4,000, and it was moved that the laptops be purchased and that an \$8,000 donation received earlier this year for children's books and technology be used toward the purchase price. Approved without objection.

Arielle noted also that our Adult Non-Fiction collection is being weeded---outdated and damaged books will be recycled, and valuable shelf space will be opened up---and that our Seed Program has been highly successful, with 2,311 seed packets (at latest count) having been taken, out of a total of 2,487; with 115 visitors having put their **names on the signout** sheet (signing the sheet was optional); and with some seeds left over for next year. It was suggested that a presentation, next spring, on the early stages of gardening---how to start seeds at home---would be helpful.

VII. Secretary's Report. Secretary Shari Thompson had **nothing** special to report.

VIII. Trustee Reports. Vice President Calandra Sheen noted that high school student volunteers who are interested in helping with campaigning and with getting out the vote, are being sought. A

notice has been sent to the schools, and after some discussion, it was agreed that a notice from a nonpolitical group, such as the League of Women Voters, would be appropriate for posting on our library's bulletin board.

IX. Committee Reports.

Friends Committee. Lynne Weinlandt reported that she, Meredith Cairns, Shari Thompson, and Arielle Hessler met to discuss the role of, and the feasibility of formalizing, the Friends Committee and concluded that "the Friends Committee of the Amagansett Free Library Board of Trustees was created to design, plant, and maintain the library's outdoor space for the community to enjoy. Funds raised through the Garden Brick Campaign will be used to maintain the garden in the future." The Friends Committee Statement was approved without objection.

XI. New Business.

A. Annual Appeal. It was agreed that our annual appeal should go out in early November, before the holiday season, and that it will be drafted, as it was last year, by Marc Donnenfeld.

B. Proposed Resource Sharing Code Amendments for the Suffolk County Library System. A vote to accept or reject is required from our library's board by the SCLS Director's Office, and the amendments were accepted without objection. Arielle Hessler will submit a ballot.

C. Board meeting dates and library holidays for the 2023 calendar year. The 2023 calendar was reviewed, and it was agreed that the board will meet on Friday, May 19th (rather than on the 26th, the Friday of Memorial Day weekend), and on Friday, June 23rd (instead of on June 30th, the Friday of the July Fourth weekend). It was agreed also that Arielle Hessler will check with other libraries about closing on Thursday, December 24th, the day before Christmas, and that a decision will be made, at our next board meeting, as to what our library will do.

D. Friends Committee. See Committee Reports, item IX, above.

E. Policy for the Use of Videoconferencing at Public Meetings. It was agreed that the Sample Resolution and Policy for Conducting Meetings via Videoconferencing, as drafted by our library's lawyers, Volz & Vigliotta, P.L.L.C., will be reviewed at our October board meeting and that there will be a public hearing, as required by the New York State Officers Law, immediately preceding our November board meeting, at which the resolution will be voted on.

XII. Approval of Regular Bills for August. Approved without objection.

XIII. Approval of the Personnel Report. Approved without objection. Arielle Hessler noted that our budget allows for a part-time archivist to be hired.

XIV. Correspondence. None.

XV. Period for Public Expression. No one from the public was present.

XVI. Adjournment. The meeting was adjourned at 10:25 am.

Next Meeting Date: Friday, October 28, 2022, at 9:00 am.