

AMAGANSETT FREE LIBRARY
REGULAR MONTHLY MEETING
Approved Minutes of April 29, 2022

Present: Marc Donnenfeld (President), Calandra Sheen (Vice President), Dan Mongan (Treasurer), Shari Thompson (Secretary), Meredith Cairns, Sadie Stephenson, Lynne Weinlandt, Arielle Hessler (Director). The meeting took place in the library's Community Room and was called to order by President Marc Donnenfeld at 9:05 am.

- I. Approval of Agenda. Approved without objection.
- II. Approval of the Annual Meeting Minutes. Approved without objection.
- III. Approval of Minutes from the March 25, 2022 Regular Meeting. Approved without objection.
- IV. Approval of Minutes from the April 8, 2022 Budget Meeting. Approved without objection.
- V. Executive Session. There was no need for an Executive Session.
- VI. Financial Report. Treasurer Dan Mongan reported that "we're a little ahead financially."
- VII. President's Report. President Marc Donnenfeld reported that he attended our library's "Gardening with Deer" program, hosted by the Cornell Cooperative Extension, last night from 6:00 to 7:00 on Zoom. Director Arielle Hessler noted that our programs for adults are well attended, attendance at our programs for children and families is up, and we have had positive feedback from the community on the quality of our programs. Our Seed Catalog has been especially popular and got a wonderful writeup in *The East Hampton Star*. We have reordered seeds, and any packets that are left over can be saved for next year.
- VIII. Director's Report. Director Arielle Hessler noted that if a situation arises in which access to spaces in the library is limited, there needs to be a space-designation policy in place, and that a draft of space-designation guidelines is attached to her report and will be reviewed by the library's lawyers, Volz & Vigliotti. Also attached to her report are two memos from Volz & Vigliotti, explaining changes that have been made to the Open Meetings Law and new rules governing the use of videoconferencing in public meetings.

Arielle reported that Bob Johnson, from What About Bob, our technology coordinator subcontractor, has come to the library and will be working with us on updating our computers and equipment. She will see if we can enter into a contract with him for emergency service after the updating is done.

Arielle noted that our archivist Jacqueline Marks's last day at the library was April 9th and that "we all miss her already." Since she and Kimberly Parry, our new reference librarian, overlapped for a couple of weeks, "we are at a solid place in understanding the work flow in the Local History Room." Kimberly will also be helping with our teen programs and with ordering books, and has made new guides for patrons looking to get started on Kanopy, Libby, or Brainfuse.

Arielle noted further that our popular Chair Yoga program will be back this summer in two six-week sessions. After a discussion, it was affirmed that this and other programs are in accordance with our mission to provide services to the community.

Arielle reported, finally, that some weeding has been done in the Adult Department (Reference Section) and in the Children's Department (Early Reading); that some historic postcards have been purchased to add to our local history collection, as has a t-shirt from the original Amagansett Farmers Market (now Amber Waves Farm); and that as of Sunday, May 1st, our summer hours will be in effect and the library will be open until 7:00 pm on Wednesdays, Thursdays, and Fridays.

IX. Secretary's Report. Secretary Shari Thompson reported that the Amagansett Village Improvement Society, on whose board she serves, is celebrating their hundredth anniversary, this spring and summer, with a series of events that are open to all. This month AVIS is having a photo contest, "Capture Amagansett," and would like the winning photos to be on display at the library. AVIS would also like to present a talk and slide show by Town Historian Hugh King at the library on Saturday, July 16th, which by proclamation of the Town Board will be AVIS Day. The board responded with enthusiasm to partnering with AVIS, with Director Arielle Hessler being given discretion to work out the arrangements.

X. Trustee Reports. Treasurer Dan Mongan initiated a discussion of the new Section 103-a of the Public Officers Law (as per the two memos from our lawyers), governing the rules for conducting our meetings using videoconferencing and requiring us, after a public hearing, to adopt a resolution and establish written procedures. Volz & Vigliotti has provided us with a sample resolution and a sample policy, and it was agreed that both will be explored and further discussed at our next board meeting.

XI. Committee Reports

A. Friends. The new tables and chairs that were ordered for our Friends garden have arrived and have been put out. The questions then arose as to whether last year's Friends membership appeal card should be re-reprinted and whether membership on the Friends Committee has to be renewed annually or is "for good," and whether the Friends Committee should meet. Also it was suggested that when the garden has been planted, a simple printed self-guided tour might be put together and made available at the library's front desk.

B. Gala. The possibilities---venues, dates, and the kind of event that we might want to have, to thank/honor our donors---were discussed at length, and it was agreed that the Gala Committee will meet and consider the various suggestions that were made, and will report to the board at our next meeting.

XII. Old Business.

A. Review of Mask Policy. It was agreed that at the recommendation of Director Arielle Hessler, the library's mask policy will be in abeyance and will not need to be renewed monthly. The board can re-enact the policy at any time, and Arielle was given discretion to re-enact it in advance of a board meeting "if it will enable the continued safe use of the library," in which case she will notify the members of the board.

XIII. New Business

A. Motion to approve the Designated Spaces policy. It was agreed to postpone a vote until the library's lawyers have reviewed the draft of the space-designation guidelines (see Director's Report, item VIII, above).

B. Motion to approve the Patron Behavior policy. A vote will be taken at next month's board meeting.

C. Motion to approve the SCLS (Suffolk Cooperative Library System) Member Library Support 2022 invoice of \$11,057.00. Approved without objection.

XIV. Approval of Regular Bills for April. Approved without objection.

XV. Approval of Personnel Report. Approved without objection.

XVI. Correspondence. None.

XVII. Period for Public Expression. No one from the public was present.

XVIII. Adjournment. The meeting was adjourned at 11:36 am.

Next Meeting Date: Friday, May 27, 2022 at 9:00 am