

AMAGANSETT FREE LIBRARY
REGULAR MONTHLY MEETING
Approved Minutes of June 25, 2021

Present: Marc Donnenfeld (President), Calandra Sheen (Vice President), Dan Mongan (Treasurer), Shari Thompson (Secretary), Meredith Cairns, Sadie Stephenson, Lynne Weinlandt, Lauren Nichols (Director). The meeting was videoconferenced and was called to order by President Marc Donnenfeld at 9:05 am.

- I. Approval of Agenda. Approved without objection.
- II. Approval of Minutes from May 28, 2021 Regular Meeting. Approved without objection.
- III. Executive Session. There was no need for an Executive Session.
- IV. Financial Report. Treasurer Dan Mongan said that there was nothing special for the board to discuss.
- V. President's Report. President Marc Donnenfeld noted that "the library looks fabulous, inside and out." He praised the staff and said that he is proud of how well we, as a board, work together.
- VI. Director's Report. Director Lauren Nichols reported that the farmland behind the library has been bought by the Town from the Bistriani family. Lauren reported also that the library had t-shirts but that we're out of them and will have new t-shirts made. Some of us had ideas for a new design, and it was suggested that we might have "onesies" in addition to t-shirts and that we might have one design for children and one for adults. The t-shirts, rather than being sold, are given in return for a donation.
- VII. Secretary's Report. Secretary Shari Thompson had nothing special to report.
- VIII. Trustee Reports. None of the trustees had anything special to report.
- IX. Committee Reports
 - A. Friends. Lauren Nichols reported that our windowboxes are now filled with flowers and that phase two of planting the Friends garden is mostly done, with some work remaining on the east side of the library. The engraved bricks bordering the flowerbeds are being installed today, and the post for the birdhouse has been put in. The birdhouse will allow for dual access so that it can be seen from inside from both windows and when it's done, our librarians will assemble, for children and adults, a special collection of books about birds. Lauren noted that while the space behind the library is quite narrow, it might be possible to introduce a touch of green. Lauren noted also that we have a back-order date of June 28th for our outdoor furniture but that it will probably take longer to arrive.

Lynne Weinlandt reported that next Friday, July 2nd, from noon till 2:00, Ocean Graphics will be installing our new Friends garden donor sign on the west

wall of the library.

- B. Spanish Language Outreach. Calandra Sheen reported that we have an expansive collection of books in Spanish, especially children's books; that we are getting books in Spanish via a monthly subscription program; and that our children's librarian, Evan Harris, would like to expand our collection in Spanish for teens. Evan also would like to have a Spanish version of "Shake, Rattle and Roll," with a person who speaks Spanish---whose native language is Spanish---and who ideally has a background in childhood education, to help. Calandra noted that she talked with the librarian and a teacher's aide at the Amagansett school and that both expressed enthusiasm for a school/library collaboration in teaching Spanish to children at an early age. There followed a discussion in which it was suggested that our library subscribe to Spanish newspapers for adults and children and that we offer Spanish classes/programs for adults. Lauren Nichols noted that she has had requests for Spanish classes for adults. Lynne Weinlandt volunteered to get in touch with the Montauk library; since Montauk has a large Hispanic population and the library has been under construction, there might be an opportunity for partnering. The discussion ended with our agreeing that we will begin with a survey, to find out what language-enrichment and/or other programs our community wants and needs. Calandra and Lynne will prepare a draft.

X. Old Business

A. COVID protocols.

1. Approve amended Amagansett Free Library Phased Reopening Plan. Approved without objection. It was agreed that for now, our sign re: masks will be taken down and masks will be available for those who want them, and that staff who are comfortable wearing masks should wear them. There is no rule re: mask-wearing for staff.

- B. Community Outreach. Sadie Stephenson suggested that starting in the fall, when things quiet down after a busy summer, our library could reach out to, and attract, young people who live and work in the community but do not use the library. It was Sadie's thought that we could sponsor exhibitions, readings, and social gatherings, indoors and if the weather allows, outside. Sadie brings a fresh perspective to our board, and her ideas were met with encouragement.

XI. New Business.

- A. ACAC. The Amagansett Citizens Advisory Committee, which had been having their monthly meetings in the Community Room pre-COVID and have been meeting on Zoom during the pandemic, would like to return to the library for their July meeting. Shari Thompson, who is a member of ACAC, relayed their request. Since gatherings in the library are still limited to ten persons or less and since at ACAC's June meeting there were 18 attendees, it was agreed that next month ACAC will have to find another space in which to meet. Their meeting is July 12th, and so they are being given plenty of notice.
- B. Board Meetings. As of now, we will plan to have our July monthly meeting in person in the Community Room, where we can social-distance. There will be a call-in option at our board meetings, but in order to have a quorum, four

trustees must attend in person, and board members who call in are unable to vote.

- C. Lauren Nichols reported that she received an estimate from L.W. Winslow Painting, here in Amagansett, for exterior painting. The estimate (\$885.00 plus sales tax) for painting the library's front and side doors was approved without objection, and it was agreed that we'll see how they look and then decide if the windows and casings will need painting as well.
- D. Approval of the annual agreement for legal services with Volz and Vigliotta, PLLC, at \$225/hour. Approved without objection.

XII. Approval of Regular Bills for June. Approved without objection.

XIII. Approval of the Personnel Report. Approved without objection.

XIV. Correspondence. None.

XV. Period for Public Expression. No one from the public was present.

XVI. Adjournment. The meeting was adjourned 10:15 am.

Next Meeting Date: Friday, July 30, 2021, at 9 am.