

AMAGANSETT FREE LIBRARY  
REGULAR MONTHLY MEETING  
Approved Minutes of July 30, 2021

Present: Marc Donnenfeld (President), Dan Mongan (Treasurer), Shari Thompson (Secretary), Sadie Stephenson, Meredith Cairns (teleconferenced), Lynne Weinlandt (teleconferenced), Lauren Nichols (Director). The meeting took place in the Community Room in the library and was called to order by President Marc Donnenfeld at 9:20 am.

- I. Approval of Agenda. Approved without objection.
- II. Approval of Minutes from June 25, 2021 Regular Meeting. Approved without objection.
- III. Executive Session. From 9:25 to 10:10, there was an Executive Session in which Director Lauren Nichols was included and in which a personnel matter and a procedural matter were discussed.
- IV. Financial Report. Treasurer Dan Mongan reported that "everything looks fine."
- V. President's Report. President Marc Donnenfeld thanked the library's Friends for their support and thanked Director Lauren Nichols, the library staff, and the board members for all of their work and particularly thanked Lauren for her leadership.
- VI. Director's Report. Lauren Nichols reported that we have a backlog of orders for library t-shirts and presented two t-shirt designs---our Camperdown Elm, depicted by staff member Edna Winston, and the bear, by Stephen Dolleck, that was used for the library's hundredth anniversary in 2015. Both were approved, and Marc Donnenfeld noted that we have permission, from the artist, to re-use the bear.

Lauren suggested, and it was agreed, that we might think about the next steps to take in implementing our 2020-2025 Long-Range Plan, the goal of which is to "strengthen community partnerships with local schools, organizations, government, businesses, and the community at large to establish life-long learning opportunities for the collective benefit of the community."
- VII. Secretary's Report. Secretary Shari Thompson noted that Amagansett School Super-intendent Seth Turner and the school principal, Maria Dorr, took her and her husband inside the 1802 one-room schoolhouse that is in front of the Amagansett school (it had originally been on Atlantic Avenue, then called School Street). Seth envisions the schoolhouse, refurbished, as a venue for community activities and would like to form a partnership with the library, and with other local groups, to make this happen. It was agreed that we would definitely be interested in this project.
- VIII. Trustee Reports. Sadie Stephenson noted that she has had a tour of the local bindery---it is in East Hampton---that worked on our library's Schellinger Bible, and Lauren Nichols noted that we could offer a bookbinding class.

IX. Committee Reports.

A. Friends. Lauren Nichols reported that the cafe tables and chairs that were ordered for the Friends garden have just arrived and are already being used by the garden's visitors.

B. Spanish Language Outreach. Lauren Nichols reported that the library is now getting two periodicals in Spanish and that we are offering two Spanish conversation groups led by staff member Edna Winston, who is bilingual. The classes have been well attended and have had an enthusiastic response.

X. Old Business.

A. COVID Protocols.

1. Adoption of the Airborne Infectious Disease Exposure Prevention Policy and Plan for compliance with the New York State HERO (NY State Health and Essential Rights) Act. Lauren Nichols noted that our library is in compliance with the HERO Act but that board approval is needed, and it was given without objection.

With the pandemic worsening and as we wait to see what the Governor will mandate next, Lauren proposed, and it was agreed, that we ask library patrons who have not been vaccinated to wear masks, which the library will continue to provide. It was agreed also that there should be signage to this effect and that Lauren will decide on the wording.

B. Community Outreach. See item IX B, above.

- XI. A. Fundraising. Lauren Nichols noted that the sign, inside the library, listing past and present donors has been updated but that we're running out of space. It was then suggested that we have an annual event or party to acknowledge our donors and to keep the library in the public mind. Dan Mongan will chair a planning committee.

B. Long-Range Planning. See item VI, above.

C. Loan. It was suggested and agreed that Lauren Nichols will talk with People's United Bank about the library getting a loan and will report to the board at our August regular monthly meeting.

XII. Approval of Regular Bills for July. Approved without objection.

XIII. Approval of the Personnel Report. Approved without objection.

XIV. Correspondence. Lauren Nichols noted that two days ago she received a charming note from our archivist, Jacqueline Marks, describing "a wonderful library moment" on the second floor: "Simultaneously (!) retired filmmaker reading rare book, lawyer conducting business, boat captain filling out forms for fishing license required by Coast Guard, Columbia U student taking exam." Lauren noted also that this summer the library "is in full swing and there are often days with each seat taken."

XV. Period for Public Expression. No one from the public was present.

XVI. Adjournment. The meeting was adjourned at 11:05 am.

Next Meeting Date: Friday, August 27, 2021, at 9:00 am.