

AMAGANSETT FREE LIBRARY
REGULAR MONTHLY MEETING
Minutes of April 30, 2021

Present: Marc Donnenfeld (President), Calandra Sheen (Vice President), Dan Mongan (Treasurer), Shari Thompson (Secretary), Meredith Cairns, Sadie Stephenson, Lynne Weinlandt, Lauren Nichols (Director). The meeting was videoconferenced and was called to order by President Marc Donnenfeld at 9:03 am.

- I. Approval of Agenda. Approved without objection.
- II. Approval of Annual Meeting Minutes. Approved without objection.
- III. Approval of Minutes from March 26, 2021 Regular Meeting. Approved without objection but with one correction.
- IV. Executive Session (as necessary). There was no need for an Executive Session.
- V. Financial Report. Treasurer Dan Mongan reported that "it looks good."
- VI. President's Report. President Marc Donnenfeld noted that he attended and very much enjoyed our library's program *Grilling*, a demonstration, on Zoom, of Texas barbeque techniques by David Benavidez, head chef at the Tiny Harbor Asian Cafe in Montauk, on April 28th.
- VII. Director's Report. Director Lauren Nichols reported that our library is now open until 7:00 on Wednesdays, Thursdays, and Fridays and that our Sunday hours are 1:00-4:00. The East Hampton Library also is open on Sundays, but other local libraries are not. Arbor Day will be celebrated at the library this afternoon with outdoor activities for families and for classes of children from the Amagansett School, and Meredith Cairns, who serves on the school board, said that parents and caregivers appreciate our live outdoor programs. Lauren noted that our outdoor space is adequate, though Main Street traffic can be noisy, and that this summer our children's librarian, Evan Harris, will have story hours at Amber Waves, which offers more space and is quieter, and at the Amagansett Historical Association. For Arbor Day, Evan and our archivist, Jackie Marks, have put together an Amagansett Tree Book for children and families; copies are available at the library.

Lauren further reported that the library's fire panel isn't working and will be replaced.
- VIII. Secretary's Report. Secretary Shari Thompson noted that she and some family members, including an eight-year-old, sat in on the library's online program *Honey Bees and Honey*, given by Master Beekeeper Deborah Klughers of Bonac Bees on April 24th, and that "we were all rapt."
- IX. Trustee Reports. None.
- X. Committee Reports

A. Lynne Weinlandt reported that Ocean Graphics of East Hampton has provided a mockup of a sign to be located on the west wall of the library (above the grate), thanking major donors to the Friends garden. The sign will be unpainted PVC (it comes in white)---unlike wood, it will stand up to the weather---and the lettering will be black, consistent with our other signs. Director Lauren Nichols showed the board a photo of the mockup; it was approved without objection, and agreed that the specifics (size, etc.) can be worked out by Lynne and her committee.

Lynne reported also that Charlie & Sons recommended, for our garden, a line of outdoor furniture that's portable and foldable. Three bistro tables and six chairs have been ordered.

Lauren noted that our first shipment of engraved bricks has arrived. The bricks will be installed when the flowerbeds are planted.

XI. Old Business.

A. Election of Library Treasurer. Dan Mongan was elected by unanimous vote.

XII. New Business

A. Proposed 2022 Operating Budget Review. The budget was approved without objection, and it was agreed that Director Lauren Nichols will draft a statement explaining, to the community, that this year the library is asking for a tax levy increase of 4% in order to cover increases in staffing, costs of books and other materials, and capital expenditures.

B. Approval of the annual lawn maintenance contract with Charlie & Sons in the amount of \$2,226.40. Approved without objection.

C. Approval of the Amagansett Library Disaster Plan. Approved without objection but with the stipulation that one addition be made.

XIII. Approval of Regular Bills for April. Approved without objection.

XIV. Approval of the Personnel Report. Approved without objection.

XV. Correspondence. None.

XVI. Period for Public Expression. No one from the public was present.

XVII. Adjournment. The meeting was adjourned at 9:45 am.

Next Meeting Date: Friday, May 29, 2021, at 9:00 am.