

AMAGANSETT FREE LIBRARY  
REGULAR MONTHLY MEETING  
Unapproved Minutes of March 26, 2021

Present: Marc Donnenfeld (President), Calandra Sheen (Vice President), Shari Thompson (Secretary), Meredith Cairns, Sadie Stephenson, Rachel Gruzen, Lauren Nichols (Director). The meeting, directly following the Annual Meeting, was videoconferenced and was called to order by President Marc Donnenfeld at 9:28 am.

I. Approval of Agenda. Approved without objection.

II. Approval of Minutes from February 26, 2021 Regular Meeting. Approved without objection.

III. Executive Session (as necessary). There was no need for an Executive Session.

IV. Financial Report. Director Lauren Nichols reported that "everything is in order." We are 25% through the year, have used 18% of our budget, and expect our capital expenditures to be low but have reserves if anything unanticipated should come up.

A. 2022 Budget Discussion. In reviewing our 2022 budget draft with Lauren and Rachel Gruzen, our outgoing treasurer, the board decided unanimously that after not having asked for a tax levy increase last year, on account of the pandemic, this year we will ask for **4%**. With Amagansett's growing population (school enrollment has doubled), more people are using the library, and the 4% tax levy would help us with the purchase of books and would allow us to increase staff hours and, this summer, hire a page.

V. President's Report. President Marc Donnenfeld reported that the East Hampton Historical Society is planning the future of the Town Marine Museum, on Bluff Road. A design-and-outreach consultant has been hired, and a series of workshops, on Zoom, has been set up to get input from the community; Lauren Nichols and Rachel Gruzen attended a workshop just last night. The Amagansett Historical Association is taking part in the conversations, and Marc felt, and the board agreed, that our library should liase with the various historical groups in the community and see how we can interact with them.

VI. Director's Report. Director Lauren Nichols reported that story hours and other outdoor programs are being planned for this summer with the Amagansett Historical Association and with Amber Waves. The question of permits arose and will need to be resolved. Lauren noted that the library will continue to offer online events during the summer and will have gatherings in our own garden if and when appropriate.

More immediately, Lauren noted that as of April 15th, the library will be open on Fridays until 7:00 pm.

VII. Secretary's Report. Secretary Shari Thompson reported that Cam Gelb, who with her husband Victor has the b & b at 434 Main Street, is putting together a self-guided walking tour of the Main Street historic houses and buildings. At the Amagansett Village Improvement Society's board meeting this month, there was enthusiasm for the guide, which was originally intended for

the guests at 434; the current plan is for AVIS to provide plaques for the houses and buildings that are on the tour and for the Amagansett Historical Association to be a "co-sponsor." The board agreed that Shari will convey, to Cam and to AVIS, our library's interest in participating in this project.

VIII. Trustee Reports. None.

IX. Committee Reports

A. Friends. Director Lauren Nichols reported that in response to our Valentine's Day-timed mailing, some 70 bricks have been sold for our Friends garden, and a second e-blast has just gone out. Charlie & Sons has sent us a design for phase two of the garden, and Lynne Weinlandt has been working with Ocean Graphics in East Hampton on the design for a sign, for the garden, that will list and thank the major donors. The board thanked Lynne for taking the initiative with the sign, and agreed that an actual sample needs to be seen before a decision can be made.

X. Old Business. None.

XI. New Business.

A. Motion to approve the updated Collection Monitoring and Surveillance Policy. Approved without objection.

B. Motion to approve the updated Open Meetings and Public Participation Policy. Approved without objection.

C. Review of the Petition Policy. Approved without objection.

D. Motion to approve the 2022 Library Budget. Approved without objection.

E. Motion to pierce the 2022 tax cap (if necessary). Approved without objection.

F. Video tour. Director Lauren Nichols reported that it was suggested that a professional videographer be hired to make a tour of our library. The board decided unanimously that the library is not prepared to go ahead with this right now and that when we are ready, we might be able to find a student or person in the community who can do it.

XII. Approval of Regular Bills for March. Approved without objection.

XIII. Approval of the Personnel Report. Approved without objection.

XIV. Correspondence. None.

XV. Period for Public Expression. No one from the public was present.

XVI. Adjournment. The meeting was adjourned at 10:55 am.

Next Meeting Date: Friday, April 30, 2021, at 9:00 am.